



Twelve Visions Party National Policies & Procedures (TVPNPP)

Title 6-B

The Active State Affiliate Policies and Procedures

August 19th 2010

Latest version downloadable at: http://tvpnc.org/pp/Policy_Procedures/PP6-B_activeaffiliate.pdf

In Accordance with the TVP National Bylaws (TVPNB)

No person or group is permitted to use the name “Twelve Visions Party” without being chartered or permitted otherwise by the Twelve Visions Party National Committee and Mark Hamilton (founder). This includes filing or registering with any government authority ([TVPNB: Article 9 Section 1](#)).

Purpose: To establish rules for each and every TVP state affiliate to remain an active affiliate and to define policies that apply to all TVP state affiliates.

As defined in TVPNB: [Article 12 Section 1](#), policies defined in these policies and procedures that are not set forth in the TVPNB are set by the authority granted by the founder of the TVP, Mark Hamilton, to the TVP National Executive Committee (national officers).

Applies to: all TVP state affiliates

Policies & Procedures:

1. Standard Operating Procedures
The affiliate shall conduct business as defined in the TVP Committee Standard (basic) Operating Procedures ([TVPNPP Title 4](#)).
2. Fulfilling Primary Duties
 - a. The affiliate shall continuously work to fulfill its purpose as defined in the State and National Bylaws.
 - b. The affiliate shall never conduct business outside of its purpose.
 - c. In all of its business proceedings, the affiliate shall comply with all state and federal laws.
3. Officers
 - a. The following four state officer positions are required to remain filled by separate individuals:
 - i. Chair
 - ii. Vice Chair

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- iii. Secretary
- iv. Treasurer
- b. Upon a change of an officer, the new officer shall meet the following requirements:
 - i. Be an active Neothink Society member.
 - ii. Sign the TVP contract.
 - iii. Not be a member of another political party.
 - iv. Either prior to or within ninety days after taking the officer position, the new officer shall complete the TVP Mentor Program.
 - v. Shall meet all the requirements set forth in the State Bylaws and the TVP National Bylaws.
- c. Upon a change of any officer, the National Committee (TVPNC) shall be notified in writing by the affiliate's designated contact person. Written notification shall be sent to:

Loren Taylor
PO Box 603
Hayward, CA 94543-0603

- d. The affiliate's designated contact person shall submit the following items to the TVPNC:
 - i. Name, contact info, and position (to be included in the letter mentioned above -- scanned and sent as an e-mail attachment to lt@tvpnc.org)
 - ii. The new officer's original signed TVP contract (sent via US mail to the address noted directly above) -- unless an original signed TVP contract is already on file at National for this new officer
 - iii. A motivation statement (emailed to lt@tvpnc.org)
- 4. Meetings
 - a. At least, one of the affiliate's officers shall attend all regular meetings with the Regional Committee (RC).
 - b. The affiliate shall attend any special meeting called by the TVPNC.
- 5. Reports
 - a. The affiliate shall provide regular monthly reports to their respective RC officer.
 - b. The regular monthly report shall include the following items:
 - i. An overview of all party activity
 - ii. The total number of active members as defined in the Bylaws ([TVPNB: Article 8, section 1](#))
 - iii. The total number of county level affiliates
 - iv. The details of any new county level affiliate
 - v. The names of all current candidates and the office/position they are seeking within the state

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- vi. The details pertaining to any new candidate
 - vii. The progress of attaining statewide ballot access (if applicable)
 - viii. An outline of how all funds received from the TVPNC (if applicable) were spent
 - ix. The details regarding any change affecting the following items:
 - 1. Officers (other policy also applies)
 - 2. State Bylaws (other policy also applies)
 - 3. State requirements
 - 4. Business location
 - 5. Mailing address and any other official contact details (other policy also applies)
 - x. Details of any other significant party business or activity
 - c. The affiliate shall produce further reports upon request
6. State Bylaws
- a. Any change(s) in a State's Bylaws shall be made in compliance with [TVPNB: Article 16 Section 5](#)
 - b. Changes to a State's Bylaws shall be made via the following process:
 - i. The state affiliate shall determine what they want changed.
 - ii. The state affiliate shall submit to the TVPNC: 1. The exact change(s) that were made, and 2. A draft of the amended bylaws.
 - iii. The TVPNC Executive Committee will review the change(s) and decide whether or not to send them to Mark Hamilton for his final approval.
 - iv. If disapproved by the TVPNC EC, the Bylaws will be sent back to the state affiliate with an explanation.
 - v. If approved by the TVPNC EC, the Bylaws will be sent to Mark Hamilton for final approval.
 - vi. Upon final approval by Mark Hamilton, the Bylaws will be considered once again fully active.
 - c. The Bylaws may be changed at anytime by the TVPNC and Mark Hamilton.
7. Candidates
- a. If any candidate is not required to be certified and permitted at the National level, then the affiliate shall certify and permit that candidate within their jurisdiction.
 - b. Party candidates required to be certified and permitted by the TVPNC are:
 - i. US Presidential & Vice Presidential Candidates
(The President and Vice President are elected through the Electoral College. This uses special electors selected by the candidate's party. The affiliate shall select and certify the electors using their own defined process)

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- ii. US House of Representatives candidates
 - iii. US Senate candidates
 - c. Certification of candidates shall include:
 - i. A signed TVP contract
 - ii. The TVP Mentor Program
- 8. Subordinate Affiliates
 - a. As defined in the State Bylaws and the TVP National Bylaws, the affiliate may charter subordinate affiliates within their jurisdiction.
 - b. The affiliate shall have a procedure for affiliating subordinate parties that closely resembles the procedures of the National Committee.
- 9. Websites
 - a. The affiliate shall maintain a public website, which is closely coordinated with National.
 - b. All TVP websites shall be used exclusively for TVP business. Therefore, no unrelated advertisements or other content shall be on any official TVP website.
- 10. National Funds
 - a. The state affiliate is not entitled to any national funds or support in kind.
 - b. The state affiliate may receive funds or support in kind, as determined by the TVP National Executive Committee and Mark Hamilton.
 - c. The affiliate shall comply with all the National Committee's directives, policies, and earmarks pertaining to all funds it receives from National.
- 11. Registered Trademark
 - a. In accordance with Registered Trademark rules, the affiliate may use the Twelve Visions Party registered trademarks.
 - b. In accordance with the Registered Trademark rules, the affiliate may permit subordinate affiliates and certified affiliated candidates the use of TVP trademarks.
- 12. Media & Press Releases
 - a. Including press releases, the affiliate shall comply with all policies regarding media interaction.
 - b. The affiliate shall have, at least, one official spokesperson.
 - c. The official spokesperson(s) shall be trained and certified for this particular area of purpose.
- 13. National Committee Review

At any time, the TVPNC may review the affiliate for determining adherence to the Bylaws and policies and procedures.
- 14. Revocation

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For failure to comply with the rules and standards set for state affiliates and the TVP as a whole, the affiliate's charter may be temporarily suspended or permanently revoked by Mark Hamilton.

15. Official Contact Information

- a. The TVPNC shall be kept abreast of the current official contact information for the affiliate.
- b. Upon change to any of the official contact information, the affiliate shall notify the TVPNC in writing. Send this notification to:

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These "TVP National Policies & Procedures" may without notice be changed or withdrawn by the TVP National Executive Committee or Mark Hamilton (founder).